

## **Wakefield Housing Authority**

### **Full Time Maintenance/Groundskeeper/Laborer**

The Wakefield Housing Authority is seeking applications from qualified Individuals to fill the full time (40 hrs. per week) position of Maintenance/Groundskeeper/Laborer requiring the performance of various maintenance tasks for our 181 units of state and federal, elderly/ disabled units and 8 family units. Tasks include carpentry, electrical, plumbing, HVAC, masonry, painting, appliance repair, equipment maintenance, apartment turnover, cleaning, grounds and snow removal. Successful candidate should have a broad range experience in several of these areas at a skill level normally required by a journeyman. Must be capable of providing emergency coverage and on call beeper rotation. Position requires the candidate to be in good general health, possess a valid Massachusetts driver license, satisfactorily pass a wellness physical, including drug/alcohol screening, be bondable and CORI (Criminal Offender Record Information) screened successfully.

Excellent benefit package, Division of Labor Standards wages rates apply. This position shall remain open until filled. Please send a letter of interest and a resume to [mhickey@wakefieldhousing.org](mailto:mhickey@wakefieldhousing.org) or mail to the Wakefield Housing Authority, 26 Crescent Street, Wakefield, MA 01880, or call 781-245-7328, Attention Maureen Hickey, Executive Director. An Equal Opportunity Employer

### **Part Time Temporary Groundskeeper/Custodian**

The Wakefield Housing Authority is seeking applications from qualified Individuals to fill the part time temporary (19 hrs. per week) position of Groundskeeper/Custodian. Performs ongoing and routine repetitive tasks associated with interior and exterior cleaning and upkeep of grounds such as cleaning common areas, offices and lavatories, emptying trash, pruning trees and shrubs, raking, moving and snow/ice removal. Position requires the use of hand and power tools.

Position requires the candidate to be in good general health, possess a valid Massachusetts driver license, satisfactorily pass a wellness physical, including drug/alcohol screening, be bondable and CORI (Criminal Offender Record Information) screened successfully. Division of Labor Standards wages rates apply. This position shall remain open until filled. Please send a letter of interest and a resume to [mhickey@wakefieldhousing.org](mailto:mhickey@wakefieldhousing.org) or mail to the Wakefield Housing Authority, 26 Crescent Street, Wakefield, MA 01880, or call 781-245-7328, Attention Maureen Hickey, Executive Director. An Equal Opportunity Employer